



SHACK NEIGHBORHOOD HOUSE INC

GYM RENTAL AGREEMENT

Applicants Name: _____ Email: _____

Address: _____ Phone: _____

Event Date & Time: _____ Approximate Number of Guests Attending: _____

\$50 Non Refundable Deposit Required By: _____

The total cost of a 2 hour gym party rental is **\$200.00**. This includes a **non refundable deposit of \$50.00** to secure your booking date is **due within 48 hours of booking**. There is an additional \$50.00 fee for use of the kitchen. **The remaining balance is due the day before the event.** Unpaid balances will be subject to event cancellation.

All checks are to be made payable to **Shack Neighborhood House Inc.** When using a check for payment, you agree to the following terms: *In the event your check is dishonored or returned for any reason, you authorize The Shack Neighborhood House Inc. to electronically (or by paper draft) re-present the check to the bank account for collection of the check amount, plus any applicable fees as permitted by state law.*

The Shack Neighborhood House Inc. reserves the right to cancel any group scheduled to use the facility for any reason. Ordinarily, notice will be given to the group at least 24 hrs prior to the scheduled event. Events cancelled by Shack Neighborhood House Inc. due to staffing issues, inclement weather, or declaration of state of emergency will receive a full refund if the event cannot be rescheduled.

Initial inside each box in the section below, to accept the terms of the contract:

☐ I have read and understand the GYM RULES, POLICIES, & PROCEDURES

☐ The undersigned hereby assumes **personal and individual liability of himself/herself and on behalf of** Applicant for any damages to the facility or equipment occurring through or during occupancy or use of the facility by the Applicant. The undersigned will leave the facility in a condition as good as, or better than, originally found. The undersigned personally and individually on the behalf of the applicant accepts liability for all repairs to the facility and/or repair or replacement of any equipment in the event of damage.

☐ In the event that you and/or your guest are unable to adhere to the above stated guidelines, you will be charged additional rental fee and/or asked to vacate the premises by the facility staff and/or the police department. By signing below, the applicant acknowledges that he/she is responsible for ensuring that all guests adhere to the above rules and will provide payment for the use of the facility by the assigned date.

☐ I/We_____ agree to defend, indemnify, and hold harmless The Shack Neighborhood House Inc., its employees, board of directors, and volunteers from any claims, demands, suits, losses, costs, or expenses. Including attorney fees, or any damages which may be asserted claimed or recovered against or from The Shack Neighborhood House Inc. by reason of any damaged property, personal injury, or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the performance of this contract, accepting however, claims arising from the sole unequivocal negligence of The Shack Neighborhood House Inc.

Please submit form along with your deposit (or payment in full) to:

**SHACK NEIGHBORHOOD HOUSE, INC.
PO BOX 600
PURSGLOVE, WV 26546**

Applicant Name: _____

Applicant Signature: _____ **Date:** _____



SHACK NEIGHBORHOOD HOUSE INC

GYM RULES, POLICIES, & PROCEDURES

- Parties are only allowed to use the KITCHEN, DINING ROOM, GYM, and RESTROOM AREAS. All other areas are closed to guests.
- Children must be supervised at all times. Children are not permitted to enter rooms not contracted on the rental agreement.
- NO ALCOHOL of any kind is permitted on or in The Shack Neighborhood House Inc. property.
- SMOKING IS NOT PERMITTED ANYWHERE INSIDE THE BUILDING.
- NO FOOD, DRINKS, OR GUM IS PERMITTED IN THE GYM.
- Use of the stove or oven is PROHIBITED. Children may not play with the water cooler.
- Applicant is responsible for all damages incurred to the facility during the rental time.
- Events may not exceed the predetermined occupancy limit as stated in the rental agreement. Exceeding capacity will result in the event being shut down. Masks are required while COVID-19 restrictions are in place.
- You will have 15 minutes before your rental period to set up and 15 minutes after your event to clean up. There will be time scheduled between each event to allow staff to perform facility maintenance.
- Only helium balloons tied to a heavy centerpiece are allowed in the gym.
- It is the renter's responsibility to remove all decorations from walls, tables, and doors before leaving. The Shack Neighborhood House Inc. is not responsible for any items left at the facility. Items for events cannot be stored overnight.
- DO NOT attach decorations to the light fixtures or ceiling fans.

Thank You